

Coalition for the Homeless of Pasco County, Inc.

Continuum of Care Executive Council Meeting Minutes

DATE OF MEETING: AUGUST 24, 2023	
LOCATION: IN PERSON GALEN WILSON	
TIME STARTED: 9:11A.M.	TIME ENDED: 10:30A.M

ATTENDANCE			
JENNIFER WATTS	MARCY ESBJERG	GREG ARMSTRONG	CHUCK ANDERSON
CHRISTINE LONG	TONI ROACH	RUTH REILLY	

AGENDA	ACTIONS
CALL TO ORDER	The meeting was called to order at 9:11 AM by Greg Armstrong.
UPDATE ON TIMES BUILDING	Greg explained the dynamics of the CFO and GM being non-responsive. Our legislative delegation is interested in working on the issue with the Pension Board. Taxes are being paid on the building.
COORDINATED ENTRY CARD	Jennifer distributed samples of the card. English on one side/ Spanish on side two. Greg requested 250 for realtors. Marcy suggested a clean JPEG that can be texted as a response. Also suggested a Facebook post with the JPEG.
REVIEW OF COC CHARTER	<p>Jennifer presented three proposed changes in the Charter:</p> <ol style="list-style-type: none"> a. Recommendation- vote electronically for September meeting b. Recommendation- add vote by proxy for LC members c. Recommendation- review/redefine verbiage regarding Chair/Vice Chair affiliation <p>The Ex. Committee voted to approve language to vote electronically via hybrid meeting language and also the ability to vote by proxy for Leadership Council members. The Executive Committee did not approve redefine the verbiage regarding the Chair/Vice Chair affiliation.</p>
REVIEW LEADERSHIP COUNCIL LIST	<p>Jennifer reviewed the spreadsheet updated by Marcy on who needs to be re-elected at this time. Jennifer approached Fire Rescue for the new seat for the Council. Discussed the new seat for Workforce Development. We also decided to change the name to Judicial Services to create a broader category- Local Judicial Admin. A proposed Executive Committee included:</p> <p>Geoff Harlan – Chair</p> <p>Greg Armstrong – Past Chair</p> <p>Roseann Smithwick – Vice Chair</p> <p>Mark Wickham – Secretary</p> <p>Marcy Esbjerg and Christa Longo – At large</p> <p>Update: Geoff declined the Chair.</p>

NOFO REVIEW	Greg commended the reviewers work on the Committee and also Thomas's work on the application and assistance with reviewing the applications. Marcy asked for a list of which projects are falling into Tier 1 and Tier 2.
LEAD AGENCY TO CONDUCT SURVEY	Jennifer plans to poll the LC members as to what are their expectations. The results will be discussed in October. Marcy will find the initial power point that reviewed the roles and responsibilities of the Leadership Council.
REVIEW OF LEAD AGENCY RESPONSIBILITIES	Jennifer asked for feedback from the Executive Committee regarding how the Lead Agency is doing. Several deferred to the new Executive Committee members. Marcy asked that the Lead Agency demonstrate what investments they will make in being the Lead Agency as she noted that the NOFO showed they continue to expand into direct service.
MISCELLANEOUS	Chuck reported on the planning work being done for cold weather sheltering with United Way and One Community Now and Human Services. Jennifer discussed the cooling stations and packets being distributed in Holiday.
UPCOMING MEETINGS	The CoC General Membership meeting will take place on Thursday, September 21 at 10 AM – Harvester Community Church. The General Membership ad will run on Sunday, August 27.
ADJOURNMENT	THE meeting was adjourned at 10:30 AM.