

# Coalition for the Homeless of Pasco County, Inc.

## Continuum of Care (COC) Leadership Council Meeting Minutes

**DATE OF MEETING:** OCTOBER 27, 2022

**LOCATION:** ZOOM CONFERENCE

**TIME STARTED:** 9:01A.M.      **TIME ENDED:** 10:23A.M.

<b>ATTENDANCE</b>			
GREG ARMSTRONG	MARCY ESBJERG	DAVID MILLER	ETHAN WEILANT
ROSANNE SMITHWICK	ELIZABETH RHODES	MELISSA GILES	KAREN NORRIS
JEFF SKLET	TONI ROACH	KAITLIN WORKS	DON ANDERSON
THOMAS O'CONNOR BRUNO	CHRISTINE LONG	JOHNPOL COMAS	ROB WINNIETT
KENDRA BROWN	MICHELLE BARTHEL	CHUCK ANDERSON	JENNIFER WATTS
AMANDA WANDER	TRANG CHITAKONE	JASON THOMAS	
<b>AGENDA</b>		<b>ACTIONS</b>	
<b>CALL TO ORDER</b>	The meeting was called to order at 9:01 AM by Greg Armstrong		
<b>INTRODUCTIONS</b>	Introductions All		
<b>MINUTES</b>	Approval of Minutes of September 22, 2022 Motion to approve by: Rosanne Smithwick Motion seconded by: Karen Norris No Opposition		
<b>UPDATE LEAD AGENCY PERFORMANCE</b>	Greg Armstrong: Meeting on Monday was very productive. There is a thorough list of measures to be worked on over the next three months.		
<b>NOFO UPDATES</b>	Thomas O'Connor Bruno: Annual NOFO was submitted a day earlier of submission date. Extension for special NOFO was granted due to Hurricane Ian/State of Emergency. A lot of letters of support were received by agencies. Needed to have a lot of letters to support. Bulk completed and plan should be finalized by tomorrow. Contracts will not go into place until the end of next year.  Greg Armstrong: When will we know if approved?  Thomas O'Connor Bruno: With the special NOFU hoping to hear about both before May of 2023.		
<b>BNL UPDATE</b>	Melissa Giles: Report on current By Name List (BNL). Data clean-up has been done and as expected we have had a significant drop in numbers. Prior to exiting clients from BNL attempted contact was made and outreach confirmed list.  Currently there are: 188 individuals, twenty-seven adult families, twenty-two families with minors ten of those families on family shelter waitlist. Total number of households 232.		
<b>COMMITTEE UPDATES</b>	<b>Coordinated Entry</b>		

JohnPaul Comas: Focus in last four meetings, reviewing existing Policy and Procedure manual and creating a Community Resource Brochure to explain the Coordinated Entry process for all clients, agencies, and community to understand, using defined language. Brochure is completed and under review for feedback by CE Committee by November 2, 2022. A date and version will be placed on brochure.

**Outreach and Unsheltered Homeless**

Sword and Spoon/David Miller: Essentially the same as last month. Busy with MH, elderly, and possible ALF needs. Combing through the rest of the county, East side, Lacoochee ,down to Crystal Springs.

**Strategic Planning**

Amanda Wander: Strategic Action Plan 2022-2025 has been completed. Screen shared Plan. Highlights include: Brief overview, GAPS Analysis results, System Performance Goals, Additional Measurable Outcomes. Plan includes: Four major objectives, ten major priorities, and sixteen basic strategies, all screen shared via Power Point and provided to members via Chat.

Approval to accept Strategic Action Plan 2022-2025

Motion to approve by: Marcy Esbjerg

Motioned seconded by: Rosanne Smithwick

No opposition

Greg Armstrong: Encourage everyone to be prepared, all of us will be asked to be on at least a couple of these committees to get the action plan moving forward.

**Application, Project Performance, Review and Ranking**

Thomas O'Connor Bruno: Committee has served for the NOFO's. Would like to start pulling that committee together and will review with Marcy Esbjerg how often these committee meetings will take place. These meetings are usually on a as needed basis at times for project selection and scoring.

**Point in Time**

Thomas O'Connor Bruno: PIT count scheduled last 10 days of January 2023. Need to form a committee to devise the structure of PIT performance. Along with outreach would like to see other agencies staff assist.

Marcy Esbjerg: Suggested agencies having a setup providing food, care packages etc. for population to go to and surveys to be performed.

Thomas O'Connor Bruno: Our agency would like to do quarterly engagement get togethers at Pine St. to keep our finger on the pulse for the unsheltered population but for the PIT the Pine St. area is familiar to population. Would like to see several locations in each quadrant of county and assistance from volunteers within the system.

Don Anderson: Possibly modeling implementation as Toni Roach and her team have done in NPR, Dade City and Zephyrhills, expanding our collection for PIT count.

Elizabeth Rhodes: We need to be on the East side. Can count us in on the medical component.

**OLD BUSINESS**

David Miller: What will we be doing for this year's cold weather shelters.

Marcy Esbjerg: Suggest putting together a meeting with the county and emergency management. Strong proponent of using the Fasano Center. County pushback is how will it be

	<p>staffed. Will county designate this as an emergency? Asking church communities to assist with shelters and volunteers.</p> <p>Rosanne Smithwick: What is the cost for the county to staff shelters?</p> <p>Marcy Esbjerg: Not sure but can get that information. When county opens shelter for Hurricane it is reimbursed by FEMA, cold weather is not reimbursed by FEMA.</p> <p>Don Anderson: Suggested a committee to be formed for cold weather shelters.</p> <p>Greg Armstrong: Formed committee and volunteers are Marcy Esbjerg, Rosanne Smithwick, Elizabeth Rhodes, Trang Chitakone, Greg Armstrong, and Thomas O'Connor Bruno.</p> <p>Trang Chitakone: Fasano Shelter may be being used in the next month as County had planned to house FEMA folks coming to help with recovery.</p>
<p><b>NEW BUSINESS</b></p>	<p>Greg Armstrong: We are going to for an Affordable Housing Committee. Would like to include building developers of affordable housing and president of realtors. Need more members. Geoff Harlan was suggested by Marcy Esbjerg and Mark Wickham by Thomas O'Connor Bruno. Christine Long, and Rosanne Smithwick have volunteered. Will reach out to general membership for a request for participation. Would like to get the PCHA involved as well.</p> <p>Thomas O'Connor Bruno: Suggested to reach out to SVdP and Catholic Charities.</p>
<p><b>PUBLIC COMMENTS</b></p>	<p>Trang Chitakone: Breast Cancer Awareness month, women fifty and over and without insurance provided free screenings and if qualified and something comes up in screenings will be able to provide coverage for treatment. In the process of starting to pass out Narcan at two clinics, one on Little Rd. and one in Dade City. Have a large number of hygiene kits if anyone needs.</p> <p>David Miller: Is it possible to get Narcan for outreach to hand out at camps?</p> <p>Trang Chitakone: Will check and get back to Miller.</p> <p>Don Anderson: Will send this information out on the constant contact list.</p> <p>Amanda Wander: DCF contact for Narcan training and kits. Jennifer Williams, CRPS-AOverdose Prevention Specialist Office of Substance Abuse and Mental Health (SAMH) 850-481-2954, Jennifer.williams1@myflfamilies.com</p>
<p><b>ADJOURNED</b></p>	<p>The meeting was adjourned at 10:23am.....Next meeting, COC General Membership Annual Holiday Meeting November 30, 2022, will be at 9am at the Springhill Suites. This will not be a regular meeting but a meeting for agencies and organizations to introduce themselves and what they do.</p>